

**Palm Beach County HIV CARE Council**  
**CARE Council Meeting**  
*Monday, August 26, 2019*

**Minutes**

**Members Present**

Ashnika Ali  
Lilia Perez  
Kim Enright  
Lysette Perez  
Chris Dowden  
Thomas McKissack  
Quinton Dames  
Mary Jane Reynolds  
David Shamer  
Kristina Rowe  
Paul Lisker  
Eileen Perry  
Glenn Krabec  
Mark White  
Cecil Smith  
Vickie Rossy  
Hector Bernardino  
Kathlyn Belizaire  
Kristen Harrington

**Members Absent**

Whitney Davis  
Felisha Douglas  
Keisha Jackson  
Dale Smith  
Latonia Cox

**CARE Council Staff**

Shirley White  
Neeta Mahani

**Guests**

Anil Pandya  
Beatrice Manning  
Henrietta Johnson  
Rob Scott  
Anne Costello  
Rik Pavlescak  
Marie Presmy  
Skyler King  
Michelle Tymes  
Sandra Stewart  
Rosalind Helton

**Grantee Staff**

Casey Messer  
Shoshana Ringer  
Helen Hvizd  
Thomas Eaton  
Daisy Wiebe  
Anna Balla  
Doris Davis  
Gillian Moxey  
Luz Burgos  
Maria Corona

**Guests**

Lucille Fletcher  
Quasia Cowan  
Alisha Hardge  
Chris Irizarry  
Sandra Whaly  
Damion Baker  
Denise Brown  
Roosevelt Jackson

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:10p.m. by the Chair, Chris Dowden at the Mayme Frederick Building. Roll was taken; **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. **Motion** by Glenn Krabec, **second** by David Shamer to accept the excused absences of Cecil Smith at the July 29, 2019 meeting. **Motion carried.**

- IV. Motion** by Glenn Krabec, **second** by Lysette Perez to approve the August 26, 2019 CARE Council Meeting Agenda as presented. **Motion carried.**
- V. Motion** by Glenn Krabec, **second** by Mark White to approved the July 29, 2019 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. Comments by the Chair:** The Chair asked that everybody raise their hand to speak and be respectful of one another. He said to recognize that sometimes we have to make difficult decisions and we need to take our emotions out of it and choose to do what's best for our community.
- VII. Public Comments:** Rik Pavlescak recognized the passing of Gayle Corso. He said she used to be the grantee representative for the county's office and served Ryan White admirably during the time she was here.  
Cecil Smith said that Geoff Downie told him to tell everyone hi.
- VIII. Educational Moment:** There was no educational moment.
- IX. Unfinished Business and General Orders:** There was none.
- X. New Business:**
- A. Vote: Approval of Committee Recommendations (Documents are on the table)**
- 1. Motion carried with opposition from two (2)** to approve the Priorities and Allocations Committee's recommendation to approve the GY20 Part A Allocations.
  - 2. Motion carried with opposition from two (2)** to approve the Priorities and Allocations Committee's recommendation to approve the GY20 MAI Allocations.
  - The Membership Committee recommends the approval of the CARE Council Membership Application. **Motion failed.**  
Glenn Krabec recommended that the question "I am a person living with HIV (PLWH)" be optional. Glenn's recommendation was withdrawn.  
**Motion** by Glenn Krabec, **second** by Eileen Perry that under Part 2: Applicant Demographics that the questions relative to the person's health be optional (add an optional box). **Motion carried.**
  - The Membership Committee recommends the approval of the CARE Council Membership Interview Questionnaire. **Motion failed.**  
It was suggested that pronouns are not used, but to use either they or prospective members. It was also suggested to add a box that says other to the "I am" gender question.  
**Motion** by Kim Enright, **second** by Vickie Rossy that at any point where there is a reference to "he or she" we use the term prospective member. **Motion carried.**
- XI. Other Business:**

- A. **FCPN Nominations: Motion** by Glenn Krabec, **second** by Thomas McKissack nominating Anil Pandya as the FCPN representative. **Motion carried.**  
**Motion** by Lysette Perez, **second** by Hector Bernardino nominating Cecil Smith as the alternate. **Motion carried.**  
**Motion** by Glenn Krabec, **second** by Lysette Perez to extend the meeting by 30 minutes. **Motion carried.**
- B. **CARE Council Policy 11 – Transportation:** It was clarified that consumers serving on a committee or task force or making a presentation at a planning council meeting are eligible for travel reimbursement. The individual must identify as a consumer.

**XII. Standing Reports & Updates:**

- A. **Legislative Update:** None.
- B. **CPP Updates:** Rob Scott reported CPP’s two remaining meeting dates for this year, October 11 and November 8 both to be held at Compass. The prevention FCPN representative is Jennifer Kuretski, the alternate is Taylor Velasquez.
- C. **Part B Report: Patient Care & 4BNWK Report** – Rob Scott provided a Part B narrative and HIV data county snapshot for 2016, 2017, and 2018. He said that the 2018 data has been released. The Needs Survey has been extended. He provided an Ending the Epidemic handout and spoke briefly about the Ending the HIV Epidemic Plan. He said that we (FDOH, Community Partners, CPP, and CARE Council) would have to create a draft plan by December 1.
- D. **HOPWA:** Mark White introduced Michelle Tymes; she will be working with the HOPWA program.
- E. **C.H.A.G. Report:** Denise Brown reported that the local committee has been established but they still need members. The CBA retreat will be held on December 6.
- F. **Part A:** Dr. Casey Messer introduced Maria Corona, Financial Analyst for Ryan White. He gave a summary of the End the Epidemic Plan. Palm Beach County is one of the 48 counties that was identified for additional resources. We will focus on getting individuals into care, getting them to viral suppression, and risk reduction. HRSA released a notice of funding opportunity to jurisdictions that are eligible for funding, \$750,000 minimum and \$4,000,000 maximum. This is separate from Ryan White funding and is not tied to service categories. The application due date is October 15.  
**Motion** by Glenn Krabec, **second** by Kim Enright to extend the meeting by 20 minutes. **Motion carried.**
- G. **Expenditure Report:** Thomas Eaton stated that the GY19 Projected Spending report is the expenditure report through June. Casey mention that at the end of this month they will be looking at expenditures of all the service categories and any service category that is expected to be unexpended based on the original budget that money will be swept. Casey announced that the recipient’s office is partnering with AIDS Education Training Center to provide training to anyone who’s interested on the topics Trauma Informed Care

and Motivational Interviewing. There will be two sessions, one in the morning and one in the afternoon. A flyer was provided with all the details.

- H. LGBTQ:** Kim Enright reported that the deadline for the LGBTQ survey have been extended to November 4 and asked providers to help to get the surveys done. The committee is working on a document that combines the minimum base of client rights and responsibilities for each provider to use.
- I. LPAP:** Paul Lisker reported that the flowsheet is done and they are working on the formulary.
- J. Membership:** Eileen Perry thanked Kim Enright for her guidance.
- K. P & A:** Glenn Krabec reported nothing additional to what's on the agenda.
- L. QMEC:** Lilia Perez reported they did not meet this month.
- M. Planning:** Lysette Perez reported that they elected Cecil Smith as Vice Chair.
- N. Community Awareness:** Neeta Mahani reported that the committee is working on the Health and Wellness Festival.

**XIII. Announcements:** There were no announcements.

**XIV. Adjournment:** With no further business, the CARE Council Meeting adjourned at 4:44p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr Blvd, Riviera Beach, FL 33404.

Approved as presented 09/30/2019.sw